



**BOROUGH OF ENGLISHTOWN
FIRE DISTRICT NO. 1
MONMOUTH COUNTY, NEW JERSEY**

Financial Statements

December 31, 2014 and 2013

With Independent Auditors' Report

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
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December 31, 2014 and 2013

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BOROUGH OF ENGLISHTOWN FIRE DISTRICT NO. 1

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MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the Borough of Englishtown Fire District No. 1's financial performance provides an overview of the District's financial activities for the years ended December 31, 2014 and 2013.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The Statement of Net Position and Governmental Funds Balance Sheet and the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position provide information about the activities of the District as a whole and present a longer-term view of the District's finances. For governmental activities, these statements tell how district services were financed in the short term as well as what remains for future spending. Fund financial statements also report the District's operations in more detail than the government-wide statements by providing information about the District's most significant funds. The remaining statements provide financial information about activities for which the District acts solely as a Board for the benefit of those outside of the government.

Reporting on the District as a Whole

The Statement of Net Position and Governmental Funds Balance Sheet and the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position

One of the most important questions asked about the District's finances is, "Is the District as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and Governmental Funds Balance Sheet and the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position report information about the District as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the District's net position and changes in them. You can think of the District's net assets – the difference between assets and liabilities – as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether its financial health is improving or deteriorating. You will need to consider other nonfinancial factors, however, such as changes in the District's property tax base and the condition of the District's equipment to assess the overall health of the District.

In the Statement of Net Position and Governmental Funds Balance Sheet and the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position, we divide the District into two kinds of activities;

- General Fund activities – Most of the District's basic services are reported here. Property Tax Levies finance most of these activities.

BOROUGH OF ENGLISHTOWN FIRE DISTRICT NO. 1

Management's Discussion and Analysis

- Capital Fund activities – The District's equipment acquisitions are financed by prior levies and approved by the taxpayers. The District's acquisitions are reported here.

Reporting on the District's Most Significant Funds

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the District as a whole. Some funds are required to be established by State law and by bond covenants.

- General funds – Most of the District's basic services are reported in general funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The general fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. General fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between general fund activities (reported in the Statement of Net Position and Governmental Funds Balance Sheet and the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position) and capital funds in reconciliation at the bottom of the fund financial statements.

The District as a Board

Reporting on the District's Fiduciary Responsibilities

The District is a board of commissioners formed for the safety and protection of the residents within its boundaries. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

THE DISTRICT AS A WHOLE

For the years ended December 31, 2014 and 2013, net position changed as follows:

| | 2014 GAAP Basis | | Total | Increase (Decrease) over 2013 | Percentage Increase (Decrease) |
|-------------------------------------------|----------------------------|----------------------------|---------------------|-------------------------------------|--------------------------------------|
| | General Fund Activities | Capital Fund Activities | | | |
| Assets | | | | | |
| Current and other assets | \$ 532,274 | \$ - | \$ 532,274 | \$ 16,288 | 3.16% |
| Capital assets | - | 835,909 | 835,909 | (95,678) | -10.27% |
| Total assets | \$ 532,274 | \$ 835,909 | \$ 1,368,183 | \$ (79,390) | -5.48% |
| Total liabilities | \$ 249,236 | \$ 345,000 | \$ 594,236 | \$ (58,920) | -9.02% |
| Net position | | | | | |
| Net investment in capital assets | | | 483,953 | (24,393) | -4.80% |
| Restricted for capital acquisitions | | | 101,202 | (403) | -0.40% |
| Unrestricted | | | 188,792 | 4,326 | 2.35% |
| Total net position | | | 773,947 | (20,470) | -2.58% |
| Total liabilities and net position | | | \$ 1,368,183 | \$ (79,390) | -5.48% |

BOROUGH OF ENGLISHTOWN FIRE DISTRICT NO. 1

Management's Discussion and Analysis

| | 2013 GAAP Basis | | Total | Increase (Decrease) over 2012 | Percentage Increase (Decrease) |
|-------------------------------------------|----------------------------|----------------------------|---------------------|-------------------------------------|--------------------------------------|
| | General Fund Activities | Capital Fund Activities | | | |
| Assets | | | | | |
| Current and other assets | \$ 515,986 | \$ - | \$ 515,986 | \$ (118,753) | -18.71% |
| Capital assets | - | 931,587 | 931,587 | (9,696) | -1.03% |
| Total assets | \$ 515,986 | \$ 931,587 | \$ 1,447,573 | \$ (128,449) | -8.15% |
| | | | | | |
| Total liabilities | \$ 238,156 | \$ 415,000 | \$ 653,156 | \$ (102,968) | -13.62% |
| | | | | | |
| Net position | | | | | |
| Net investment in capital assets | | | 508,346 | 81,655 | 19.14% |
| Restricted for capital acquisitions | | | 101,605 | (44,478) | -30.45% |
| Unrestricted | | | 184,466 | (62,658) | -25.35% |
| Total net position | | | 794,417 | (25,481) | -3.11% |
| Total liabilities and net position | | | \$ 1,447,573 | \$ (128,449) | -8.15% |

In current year, net position was reduced by \$20,000 or 3%. The decrease is due to increase in depreciation expense as to new assets purchased in prior year. In 2013, the District' decrease in net position due mainly to more firefighting equipment being purchased.

Governmental Activities

The General Fund is used mainly to provide fire protection to its residents, educate the public as to fire prevention and precaution, and to train qualified personnel. All other governmental revenues are reported as general. It is important to note that all taxes are classified as general revenue even if restricted for a specific purpose. Capital Fund Activities is used mainly to provide for the acquisition of major fire equipment for fire extinguishment.

THE DISTRICT'S FUNDS

The following schedule presents a summary of general, capital fund revenues and expenditures for the fiscal years ended December 31, 2014 and 2013 and the amount and percentage of increases and decreases in relation to the prior years.

| | 2014 GAAP Basis | Percentage of Total Revenues | Increase (Decrease) over 2013 | Percentage Increase (Decrease) |
|----------------------------------|-----------------------|------------------------------------|-------------------------------------|--------------------------------------|
| Revenues | | | | |
| District taxes | \$ 448,000 | 95.56% | \$ 18,781 | 4.38% |
| Supplemental fire services grant | 444 | 0.09% | - | 0.00% |
| Interest income | 226 | 0.05% | (15) | -6.22% |
| Uniform fire safety act revenues | 16,566 | 3.53% | 7,328 | 79.32% |
| Miscellaneous income | 3,561 | 0.77% | (3,875) | -52.11% |
| | \$ 468,797 | 100.00% | \$ 22,219 | 4.98% |

For the year ended December 31, 2014, the District experienced an increase in total revenues of approximately \$22,000 or 5%. The increase is due mainly from increase in district taxes.

BOROUGH OF ENGLISHTOWN FIRE DISTRICT NO. 1

Management's Discussion and Analysis

| | 2013 GAAP Basis | Percentage of Total Revenues | Increase (Decrease) over 2012 | Percentage Increase (Decrease) |
|-----------------------------------|-----------------------|------------------------------------|-------------------------------------|--------------------------------------|
| Revenues | | | | |
| District taxes | \$ 429,219 | 96.11% | \$ 20,623 | 5.05% |
| Supplemental fire services grant | 444 | 0.10% | - | 0.00% |
| Interest income | 241 | 0.05% | (1) | -0.41% |
| Uniform fire safety act revenues | 9,238 | 2.07% | 3,088 | 50.21% |
| Cancellation of reserve for LOSAP | - | 0.00% | (50,000) | -100.00% |
| Miscellaneous income | 7,436 | 1.67% | 311 | 4.36% |
| | <u>\$ 446,578</u> | <u>100.00%</u> | <u>\$ (25,979)</u> | <u>-5.50%</u> |

For the year ended December 31, 2013, the District experienced a decrease in total revenue of approximately \$26,000 or 6%. The decrease related to LOSAP reserve cancellations in prior year. In 2013, the District did not make any cancellations to the LOSAP payments.

| | 2014 GAAP Basis | Percentage of Total Expenditures | Increase (Decrease) over 2013 | Percentage Increase (Decrease) |
|--------------------------------------|-----------------------|----------------------------------------|-------------------------------------|--------------------------------------|
| Expenditures | | | | |
| Elections | \$ 1,194 | 0.24% | \$ 303 | 34.01% |
| Office expenses | 1,856 | 0.38% | (224) | -10.77% |
| Professional services | 30,865 | 6.31% | (4,758) | -13.36% |
| Advertising | 614 | 0.13% | 275 | 81.12% |
| Salary and wages | 23,650 | 4.83% | 2,296 | 10.75% |
| Fringe benefits | 49,878 | 10.19% | 203 | 0.41% |
| Training | 10,400 | 2.13% | (2,205) | -17.49% |
| Uniform fire safety act expenses | 18,460 | 3.77% | 3,844 | 26.30% |
| Insurance | 63,538 | 12.99% | 4,992 | 8.53% |
| Dues and subscriptions | 1,905 | 0.39% | 755 | 65.65% |
| Maintenance and repairs | 53,399 | 10.91% | 476 | 0.90% |
| Rental charges | 25,500 | 5.21% | - | 0.00% |
| Non-bondable fire fighting equipment | 50,613 | 10.34% | 51 | 0.10% |
| Fuel purchase | 11,165 | 2.28% | 1,480 | 15.28% |
| Utilities | 34,600 | 7.07% | 5,764 | 19.99% |
| Bond interest | 14,902 | 3.05% | (2,960) | -16.57% |
| Bond note interest | 1,050 | 0.20% | (900) | -46.15% |
| Depreciation expense | 95,678 | 19.56% | 7,816 | 8.90% |
| | <u>\$ 489,267</u> | <u>100.00%</u> | <u>\$ 17,208</u> | <u>3.65%</u> |

Some expenditures are contractual in nature and because of market fluctuations, they can vary from year to year depending on the circumstances. Overall, the District experienced an increase in total expenditures of approximately \$17,000 or 4%, mainly due to increase of utilities, insurance, and depreciation expense.

BOROUGH OF ENGLISHTOWN FIRE DISTRICT NO. 1

Management's Discussion and Analysis

| | 2013 GAAP Basis | Percentage of Total Expenditures | Increase (Decrease) over 2012 | Percentage Increase (Decrease) |
|--------------------------------------|-----------------------|----------------------------------------|-------------------------------------|--------------------------------------|
| Expenditures | | | | |
| Elections | \$ 891 | 0.19% | \$ 10 | 1.14% |
| Office expenses | 2,080 | 0.44% | (1,872) | -47.37% |
| Professional services | 35,623 | 7.55% | 7,825 | 28.15% |
| Advertising | 339 | 0.07% | (266) | -43.97% |
| Salary and wages | 21,354 | 4.52% | 1,704 | 8.67% |
| Fringe benefits | 49,675 | 10.52% | 130 | 0.26% |
| Training | 12,605 | 2.67% | 2,049 | 19.41% |
| Uniform fire safety act expenses | 14,616 | 3.10% | 3,606 | 32.75% |
| Insurance | 58,546 | 12.40% | 9,823 | 20.16% |
| Dues and subscriptions | 1,150 | 0.24% | 70 | 6.48% |
| Maintenance and repairs | 52,923 | 11.21% | 18,441 | 53.48% |
| Rental charges | 25,500 | 5.40% | 3,500 | 15.91% |
| Non-bondable fire fighting equipment | 50,562 | 10.71% | 21,625 | 74.73% |
| Fuel purchase | 9,685 | 2.05% | (312) | -3.12% |
| Utilities | 28,836 | 6.11% | (1,422) | -4.70% |
| Bond interest | 17,862 | 3.78% | (3,275) | -15.49% |
| Bond note interest | 1,950 | 0.41% | - | 0.00% |
| Depreciation expense | 87,862 | 18.61% | 3,931 | 4.68% |
| | <u>\$ 472,059</u> | <u>100.00%</u> | <u>\$ 65,567</u> | <u>16.13%</u> |

Some expenditures are contractual in nature and because of market fluctuations, they can vary from year to year depending on the circumstances. Overall, the District experienced an increase in total expenditures of approximately \$66,000 or 16% in 2013. The increase is due mainly increase in insurance, maintenance and repairs, and non-bondable firefighting equipment.

GENERAL FUND BUDGETARY HIGHLIGHTS

The budget relied on the expectation of an increase in the district tax base. The district tax base and tax rate increased slightly which produced an increase in tax revenue of approximately \$19,000.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

For the years ended December 31, 2014 and 2013, capital assets changed as follows:

| | 2013 GAAP Basis | Additions | Deletions | 2014 GAAP Basis | Percentage Increase (Decrease) |
|--------------------------|-----------------------|--------------------|-------------|-----------------------|--------------------------------------|
| Buildings | \$ 400,000 | \$ - | \$ - | \$ 400,000 | 0.00% |
| Building improvements | 49,122 | - | - | 49,122 | 0.00% |
| Fire trucks | 1,150,483 | - | - | 1,150,483 | 0.00% |
| Other vehicles | 107,047 | - | - | 107,047 | 0.00% |
| Equipment | 192,012 | - | - | 192,012 | 0.00% |
| | <u>1,898,664</u> | <u>-</u> | <u>-</u> | <u>1,898,664</u> | <u>0.00%</u> |
| Accumulated depreciation | 967,077 | 95,678 | - | 1,062,755 | 9.89% |
| Capital assets, net | <u>\$ 931,587</u> | <u>\$ (95,678)</u> | <u>\$ -</u> | <u>\$ 835,909</u> | <u>-10.27%</u> |

BOROUGH OF ENGLISHTOWN FIRE DISTRICT NO. 1

Management's Discussion and Analysis

The District did not have any additions or deletions in current year.

| | 2012 GAAP Basis | Additions | Deletions | 2013 GAAP Basis | Percentage Increase (Decrease) |
|--------------------------|-----------------------|-------------------|---------------|-----------------------|--------------------------------------|
| Buildings | \$ 400,000 | \$ - | \$ - | \$ 400,000 | 0.00% |
| Building improvements | 49,122 | - | - | 49,122 | 0.00% |
| Fire trucks | 1,150,483 | - | - | 1,150,483 | 0.00% |
| Other vehicles | 58,028 | 78,166 | 29,147 | 107,047 | 84.47% |
| Equipment | 192,012 | - | - | 192,012 | 0.00% |
| | <u>1,849,645</u> | <u>78,166</u> | <u>29,147</u> | <u>1,898,664</u> | 2.65% |
| Accumulated depreciation | 908,362 | 87,862 | 29,147 | 967,077 | 6.46% |
| Capital assets, net | <u>\$ 941,283</u> | <u>\$ (9,696)</u> | <u>\$ -</u> | <u>\$ 931,587</u> | -1.03% |

The District accounted for its purchase and disposals of vehicles in 2013.

Debts

At year end, the District had \$345,000 in district bonds and bond anticipation note versus \$415,000 last year. The decrease was due to pay down of debt during the year.

Outstanding Debts at Year End Government Activities

| | 12/31/14 | 12/31/13 |
|------------------------|-------------------|-------------------|
| Fire District Bonds | \$ 330,000 | \$ 385,000 |
| Bond Anticipation Note | 15,000 | 30,000 |
| Total Debts | <u>\$ 345,000</u> | <u>\$ 415,000</u> |

More detailed information about the District's long-term liabilities is presented in Note 9 and 10 to the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Next year's general fund budget was determined based on a slight increase in the district tax rate. Some of the significant capital asset items approved in this year's budget will be deferred to subsequent years.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our District's citizens, taxpayers, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the District's office at P. O. Box 1, Englishtown, New Jersey 07726.



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Independent Auditors' Report

Board of Fire Commissioners
Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Borough of Englishtown Fire District No. 1, Monmouth County, New Jersey as of and for the years ended December 31, 2014 and 2013, and related notes to the financial statements, which collectively comprise Borough of Englishtown Fire District No. 1's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Borough of Englishtown Fire District No. 1's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and in compliance with the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Borough of Englishtown Fire District No. 1, Monmouth County, New Jersey as of December 31, 2014 and 2013, and the results of its operations for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

The accounting principles generally accepted in the United States of America required that the Management's Discussion and Analysis on page A1 through A6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audits of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audits were conducted for the purpose of forming opinions on the financial statements that collectively comprise Borough of Englishtown Fire District No. 1's basic financial statements. The accompanying financial information listed as Supplementary Information and Other Schedules, as listed in the table of contents, is presented for purposes of additional analysis and are not required part of the financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2014 and 2013 basic financial statements. The information has been subjected to the auditing procedures applied in the audit of those basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Supplementary Information and Other Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Statistical Information and Roster of Officials have not been subjected to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 3, 2015 on our consideration of the Borough of Englishtown Fire District No. 1's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant



agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Auditing Standards* in considering Borough of Englishtown Fire District No. 1's internal control over financial reporting and compliance.

William Smith + Brown, PC

Toms River, New Jersey
September 3, 2015

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Additional offices in New Jersey, New York,
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Colorado and Grand Cayman

**Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

Independent Auditors' Report

Board of Fire Commissioners
Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey

We have audited, in accordance with auditing standards generally accepted in the United States of America, in compliance with the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Borough of Englishtown Fire District No. 1, Monmouth County, New Jersey, as of and for the years ended December 31, 2014 and 2013, and the related notes to the financial statements, which collectively comprise Borough of Englishtown Fire District No. 1's basic financial statements, and have issued our report thereon dated September 3, 2015.

Internal Control over Financial Reporting

In planning and performing our audits of the financial statements, we considered Borough of Englishtown Fire District No. 1's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Borough of Englishtown Fire District No. 1's internal control. Accordingly, we do not express an opinion on the effectiveness of Borough of Englishtown Fire District No. 1's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant



deficiencies. Given these limitations, during our audits we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Borough of Englishtown Fire District No. 1's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

WithumSmith+Brown, PC

Toms River, New Jersey
September 3, 2015

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Statement of Net Position and Governmental Funds Balance Sheet
December 31, 2014

| | <u>General Fund</u> | <u>Capital Fund</u> | <u>Total</u> | <u>Adjustments (Note 2)</u> | <u>Statement of Net Position</u> |
|-----------------------------------------------|-------------------------|-------------------------|---------------------|---------------------------------|--------------------------------------|
| Assets | | | | | |
| Cash | \$ 509,910 | \$ - | \$ 509,910 | \$ - | \$ 509,910 |
| Prepaid expenses | 22,364 | - | 22,364 | - | 22,364 |
| Interfund receivable | - | 163,523 | 163,523 | (163,523) | - |
| Deferred charges to future taxation | - | 348,386 | 348,386 | (348,386) | - |
| Capital assets, net | - | - | - | 835,909 | 835,909 |
| Total assets | <u>\$ 532,274</u> | <u>\$ 511,909</u> | <u>\$ 1,044,183</u> | <u>\$ 324,000</u> | <u>\$ 1,368,183</u> |
| Liabilities | | | | | |
| Current liabilities: | | | | | |
| Accounts payable | \$ 28,422 | \$ - | \$ 28,422 | \$ - | \$ 28,422 |
| Payroll tax liabilities | 2,576 | - | 2,576 | - | 2,576 |
| Accrued interest on bonds and notes | 6,956 | - | 6,956 | - | 6,956 |
| Accrued audit expenses | 8,900 | - | 8,900 | - | 8,900 |
| Fire district bonds payable - current | - | 55,000 | 55,000 | - | 55,000 |
| Bond anticipation note | - | 15,000 | 15,000 | - | 15,000 |
| Reserve for SFSG | 645 | - | 645 | - | 645 |
| Reserve for LOSAP | 101,419 | - | 101,419 | - | 101,419 |
| Reserve for fire official trust | 64,839 | - | 64,839 | 35,479 | 100,318 |
| Interfund payable | 163,523 | - | 163,523 | (163,523) | - |
| Improvement authorizations | - | 101,202 | 101,202 | (101,202) | - |
| Total current liabilities | 377,280 | 171,202 | 548,482 | (229,246) | 319,236 |
| Other liabilities: | | | | | |
| Fire district bonds payable - long term | - | 275,000 | 275,000 | - | 275,000 |
| Total liabilities | 377,280 | 446,202 | 823,482 | (229,246) | 594,236 |
| Fund Balances and Net Position | | | | | |
| Fund balances: | | | | | |
| Committed: | | | | | |
| Capital improvements | - | 65,707 | 65,707 | (65,707) | - |
| Assigned: | | | | | |
| Appropriation reserves | 56,699 | - | 56,699 | (56,699) | - |
| Designated for subsequent years' expenditures | 66,070 | - | 66,070 | (66,070) | - |
| Unassigned: | | | | | |
| General fund | 32,225 | - | 32,225 | (32,225) | - |
| Total fund balances | 154,994 | 65,707 | 220,701 | (220,701) | - |
| Total liabilities and fund balances | <u>\$ 532,274</u> | <u>\$ 511,909</u> | <u>\$ 1,044,183</u> | | |
| Net position: | | | | | |
| Net investment in capital assets | | | | 483,953 | 483,953 |
| Restricted for capital acquisitions | | | | 101,202 | 101,202 |
| Unrestricted | | | | 188,792 | 188,792 |
| Total net position | | | | <u>\$ 773,947</u> | <u>\$ 773,947</u> |

The accompanying Notes to Financial Statements are an integral part of this statement.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Statement of Net Position and Governmental Funds Balance Sheet
December 31, 2013

| | <u>General Fund</u> | <u>Capital Fund</u> | <u>Total</u> | <u>Adjustments (Note 2)</u> | <u>Statement of Net Position</u> |
|-----------------------------------------------|-------------------------|-------------------------|---------------------|---------------------------------|--------------------------------------|
| Assets | | | | | |
| Cash | \$ 501,209 | \$ - | \$ 501,209 | \$ - | \$ 501,209 |
| Prepaid expenses | 14,777 | - | 14,777 | - | 14,777 |
| Interfund receivable | - | 158,523 | 158,523 | (158,523) | - |
| Deferred charges to future taxation | - | 418,386 | 418,386 | (418,386) | - |
| Capital assets, net | - | - | - | 931,587 | 931,587 |
| Total assets | <u>\$ 515,986</u> | <u>\$ 576,909</u> | <u>\$ 1,092,895</u> | <u>\$ 354,678</u> | <u>\$ 1,447,573</u> |
| Liabilities | | | | | |
| Current liabilities: | | | | | |
| Accounts payable | \$ 32,995 | \$ - | \$ 32,995 | \$ - | \$ 32,995 |
| Payroll tax liabilities | 1,902 | - | 1,902 | - | 1,902 |
| Accrued interest on bonds and notes | 8,241 | - | 8,241 | - | 8,241 |
| Accrued audit expense | 8,690 | - | 8,690 | - | 8,690 |
| Fire district bonds payable - current | - | 55,000 | 55,000 | - | 55,000 |
| Bond anticipation note | - | 30,000 | 30,000 | - | 30,000 |
| Reserve for SFSG | 645 | - | 645 | - | 645 |
| Reserve for LOSAP | 93,067 | - | 93,067 | - | 93,067 |
| Reserve for fire official trust | 57,137 | - | 57,137 | 35,479 | 92,616 |
| Interfund payable | 158,523 | - | 158,523 | (158,523) | - |
| Improvement authorizations | - | 101,605 | 101,605 | (101,605) | - |
| Total current liabilities | 361,200 | 186,605 | 547,805 | (224,649) | 323,156 |
| Other Liabilities: | | | | | |
| Fire district bonds payable - long term | - | 330,000 | 330,000 | - | 330,000 |
| Total liabilities | 361,200 | 516,605 | 877,805 | (224,649) | 653,156 |
| Fund Balances and Net Position | | | | | |
| Fund balances: | | | | | |
| Committed: | | | | | |
| Capital improvements | - | 60,304 | 60,304 | (60,304) | - |
| Assigned: | | | | | |
| Appropriation reserves | 15,257 | - | 15,257 | (15,257) | - |
| Designated for subsequent years' expenditures | 66,844 | - | 66,844 | (66,844) | - |
| Unassigned: | | | | | |
| General fund | 72,685 | - | 72,685 | (72,685) | - |
| Total fund balances | <u>154,786</u> | <u>60,304</u> | <u>215,090</u> | <u>(215,090)</u> | <u>-</u> |
| Total liabilities and fund balances | <u>\$ 515,986</u> | <u>\$ 576,909</u> | <u>\$ 1,092,895</u> | | |
| Net position | | | | | |
| Net investment in capital assets | | | | 508,346 | 508,346 |
| Restricted for capital acquisitions | | | | 101,605 | 101,605 |
| Unrestricted | | | | 184,466 | 184,466 |
| Total net position | | | | <u>\$ 794,417</u> | <u>\$ 794,417</u> |

The accompanying Notes to Financial Statements are an integral part of this statement.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Statement of Revenues, Expenses and Changes in Governmental
Fund Balances and Net Position
Year Ended December 31, 2014

| | <u>General Fund</u> | <u>Capital Fund</u> | <u>Total</u> | <u>Adjustments (Note 3)</u> | <u>Statement of Activities</u> |
|----------------------------------------------------------------------|-------------------------|-------------------------|-------------------|---------------------------------|------------------------------------|
| Expenditures: | | | | | |
| Operating appropriations | \$ 463,589 | \$ - | \$ 463,589 | \$ 25,678 | \$ 489,267 |
| Reserve for future capital outlays | <u>5,000</u> | <u>-</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> |
| Total expenditures | 468,589 | - | 468,589 | 20,678 | 489,267 |
| Revenues and other financing sources: | | | | | |
| Revenues: | | | | | |
| District taxes | 448,000 | - | 448,000 | - | 448,000 |
| Supplemental fire services grant | 444 | - | 444 | - | 444 |
| Interest income | 226 | - | 226 | - | 226 |
| Uniform fire safety act revenues | 16,566 | - | 16,566 | - | 16,566 |
| Miscellaneous income | <u>3,561</u> | <u>-</u> | <u>3,561</u> | <u>-</u> | <u>3,561</u> |
| Total revenues | 468,797 | - | 468,797 | - | 468,797 |
| Transfers: | | | | | |
| Reserve for future capital outlays | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> |
| Total transfers | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> |
| Total revenues and transfers | <u>468,797</u> | <u>5,000</u> | <u>473,797</u> | <u>(5,000)</u> | <u>468,797</u> |
| Excess of revenues and transfers over expenditures | 208 | 5,000 | 5,208 | (5,208) | - |
| Changes in net position | - | - | - | (20,470) | (20,470) |
| Fund balances / net position: | | | | | |
| Beginning of the year | 154,786 | 60,304 | 215,090 | 579,327 | 794,417 |
| Cancellation of unexpended balances of improvement authorizations | <u>-</u> | <u>403</u> | <u>403</u> | <u>(403)</u> | <u>-</u> |
| End of year | <u>\$ 154,994</u> | <u>\$ 65,707</u> | <u>\$ 220,701</u> | <u>\$ 553,246</u> | <u>\$ 773,947</u> |

The accompanying Notes to Financial Statements are an integral part of this statement.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Statement of Revenues, Expenses and Changes in Governmental
Fund Balances and Net Position
Year Ended December 31, 2013

| | <u>General Fund</u> | <u>Capital Fund</u> | <u>Total</u> | <u>Adjustments (Note 3)</u> | <u>Statement of Activities</u> |
|-----------------------------------------------------------------|-------------------------|-------------------------|-------------------|---------------------------------|------------------------------------|
| Expenditures: | | | | | |
| Operating appropriations | \$ 472,406 | \$ - | \$ 472,406 | \$ (347) | \$ 472,059 |
| Reserve for future capital outlays | <u>5,000</u> | <u>-</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> |
| Total expenditures | 477,406 | - | 477,406 | (5,347) | 472,059 |
| Revenues and other financing sources: | | | | | |
| Revenues: | | | | | |
| District taxes | 429,219 | - | 429,219 | - | 429,219 |
| Supplemental fire services grant | 444 | - | 444 | - | 444 |
| Interest income | 241 | - | 241 | - | 241 |
| Unifrom fire safety act revenues | 9,238 | - | 9,238 | - | 9,238 |
| Miscellaneous income | <u>7,436</u> | <u>-</u> | <u>7,436</u> | <u>-</u> | <u>7,436</u> |
| Total revenues | 446,578 | - | 446,578 | - | 446,578 |
| Transfers: | | | | | |
| Reserve for future capital outlays | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> |
| Total transfers | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> |
| Total revenues and tranfers | <u>446,578</u> | <u>5,000</u> | <u>451,578</u> | <u>(5,000)</u> | <u>446,578</u> |
| Deficit (excess) of revenues and transfers over expenditures | (30,828) | 5,000 | (25,828) | 25,828 | - |
| Changes in net position | - | - | - | (25,481) | (25,481) |
| Fund balances / net position | | | | | |
| Beginning of the year | <u>185,614</u> | <u>55,304</u> | <u>240,918</u> | <u>578,980</u> | <u>819,898</u> |
| End of year | <u>\$ 154,786</u> | <u>\$ 60,304</u> | <u>\$ 215,090</u> | <u>\$ 579,327</u> | <u>\$ 794,417</u> |

The accompanying Notes to Financial Statements are an integral part of this statement.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Notes to Financial Statements
December 31, 2014 and 2013

1. Summary of Significant Accounting Policies

A. General Statement

The accounting policies of the Borough of Englishtown Fire District No. 1 (District) conform to the accounting principles generally accepted in the United States of America and the standards applicable to special districts which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. For the years ended December 31, 2014 and 2013, the financial statements of the Borough of Englishtown Fire District No. 1 have been prepared in conformity with accounting principles generally accepted in United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

B. Reporting Entity

The district is an instrumentality of the State of New Jersey, established to function as a special district. The Board of Fire Commissioners consists of elected officials and is responsible for the fiscal control of the District.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB *Codification of Governmental Accounting and Financial Reporting Standards*, is the degree of oversight responsibility maintained by the District. Oversight responsibility includes financial interdependency, selection of governing authority, designation of management, ability to significantly influence operations and accountability for fiscal matters. The combined financial statements include all funds and account groups of the District over which the board exercises operating control. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

C. Basis of Presentation

Combined Fund and Government-wide Financial Statements

As a special purpose governmental entity engaged in a single governmental program the District has opted to present its financial data in the form of combined fund and government-wide financial statements to simplify their annual financial reporting process.

The accounts of the district are maintained in accordance with the principles of fund accounting to ensure observance of limitations and restrictions on the resources available. The principles of fund accounting require that resources be classified for accounting and reporting purposes into funds or account groups in accordance with activities or objectives specified for the resources. Each fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources. Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types". The District does not maintain any proprietary or fiduciary funds.

Governmental Fund Types

General Fund: The general fund is the general operating fund of the District and is used to account for all expendable financial resources except those required to be accounted for in another fund.

Capital Fund: The capital fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities and firefighting equipment. The financial resources are derived from the issuance of debt or by reservation of fund balance that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

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In conformity with GASB 34, the District's combined fund and government-wide financial statements present adjustments to reconcile the general and capital fund balances to net position.

The District also adopted the provisions of Statement No. 63 "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position" and Statement No. 65 "Items Previously Reported as Assets and Liabilities". Statement No. 63 requires that Deferred Outflows of Resources be reported in a separate section after the assets, Deferred Inflows of Resources be reported in a separate section after liabilities, and replaces the term "Statement of Net Assets" with "Statement of Net Position". Statement No. 65 amends the financial statement classification of certain items to be included in the deferred inflows and outflow categories.

The adoption of Governmental Accounting Standards Board Statements 34, 63 and 65 have no significant effect on the basic financial statements, except for changing the term "Net Assets" to "Net Position" throughout the financial statements in accordance with Statement No. 63.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

D. Basis of Accounting

Fund Basis of Accounting

The modified accrual basis of accounting is used for measuring financial position and operating results of all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the fund liability is incurred, except for principal and interest on general long-term debt which are recorded when due.

Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its fire districts the entire balance of taxes in the amount voted upon or certified prior to the end of the year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable".

Government-wide Basis of Accounting

The government-wide statements are presented using the accrual basis of accounting. Under the full accrual basis, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

E. Budgets/Budgetary Control

Annual budgets are prepared each year for the operations of the fire districts. The budgets are approved by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The budgets are then voted upon by the public. Budgetary transfers may be made during the last two months of the year.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and the fund basis of accounting previously described. Encumbrance accounting

Borough of Englishtown Fire District No. 1
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is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at year end.

F. Encumbrances

Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Specific encumbrances in governmental funds are reported as liabilities at year end as they constitute expenditures or rather commitments related to unperformed contracts for goods and services.

The encumbered appropriation authority carries over into the following year. The balance of the unencumbered appropriations is recorded as a reserve to fund balance for unrecorded expenditures and commitments that pertain to the prior year. At the end of the following year, an entry will be made to fund balance for the unexpended appropriations of the prior year.

G. Fixed Assets

In the fund financial statements, fixed assets used in governmental operations are accounted for as expenditures of the government fund upon acquisition.

In the government-wide basis of accounting, fixed assets are accounted for as capital assets. The District generally capitalizes assets with a cost of \$5,000 or more as outlays occur. All fixed assets are valued at historical cost or estimated historical cost if actual is unavailable.

The cost of normal maintenance and repairs that do not add value to the asset or materially extend the lives of assets are not capitalized.

Major outlays for capital assets and improvements are capitalized when projects are constructed. Interest incurred during construction is not capitalized.

Depreciation of all fixed assets is recorded as an operating expense in the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position with accumulated depreciation reflected in the Statement of Net Position and Governmental Funds Balance Sheet. Depreciation is provided over the assets' estimated useful lives using the straight line method of depreciation, generally 10-20 years for fire trucks, 5 years for other vehicles, 10 years for equipment, 20 years for building improvements, and 40 years for buildings.

H. Interfund Transactions and Balances

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them. Transfers between the general and capital fund of the District net to zero on the Statement of Revenues, Expenses and Changes in Governmental Fund Balances and Net Position.

During the course of operations, transactions occur between individual funds that may result in amounts owed between funds. Those transactions are reported as interfund receivables and payables on the fund basis of accounting. Interfund payables and receivables between funds are eliminated in the Statement of Net Position and Governmental Funds Balance Sheet.

I. Long-Term Obligations

Long-term debt is recognized as a liability of a governmental fund. For long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund.

J. Net Position

Fund Basis

Fund balance is reported in classifications depicting the relative strength of the constraint that controls how specific amounts can be spent. Classifications are as follow:

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- Nonspendable – includes amounts that are not in a spendable form or not expected to be converted to cash (inventory, for example) or are legally and contractually required to be maintained intact (principal of an endowment fund, for example).
- Restricted – includes amounts that can be spent only for the specific purposes stipulated by external resource providers such as grantors, contributors, creditors, or law or regulations of other governments or through enabling legislation that creates a new revenue source and restricts its use. Restrictions may be changed or lifted with the consent of resource providers.
- Committed – includes amounts that can be used only for the specific purposes determined by a formal action of the District's highest level of decision-making authority, the Board of Commissioners. The constraint can only be removed or changed by taking the same type of action the District employed to commit those amounts. Such formal action consists of an affirmative vote by the Board of Commissioners.
- Assigned – comprises amounts intended to be used by the District for specific purposes, but are neither restricted nor committed. Intent is expressed by the District Board of Commissioners.
- Unassigned – this is the residual amount for the General Fund, and represents fund balance that has not been restricted, committed, or assigned. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned, it may be necessary to report a negative unassigned fund balance.

Government-wide Basis

Net position is classified in three components:

- Net investment in capital assets – consists of capital assets, net of accumulated depreciation and related debt.
- Restricted for capital acquisitions – current balance consists of net position restricted for the expansion of the fire house, purchase of real property, fire truck, brush truck and equipment.
- Unrestricted net position – includes all items that do not meet the definition of “restricted” or “net investment in capital assets”.

K. Advertising

The District expenses advertising costs as they are incurred. Advertising expense for the years ended December 31, 2014 and 2013 approximated \$600 and \$300, respectively.

2. Adjustments to Arrive at Net Position

A. Capital Assets - Net and Net Investment in Capital Assets

For the years ended December 31, 2014 and 2013 capital assets, net in the amount of \$835,909 and \$931,587, respectively, and net investment in capital assets in the amount of \$483,953 and \$508,346, respectively, have been included in the government-wide presentation.

B. Interfund Receivable and Payable

For the years ended December 31, 2014 and 2013 interfund receivables and payables in the amount of \$163,523 and \$158,523, respectively, have been eliminated in arriving at the government-wide presentation.

Borough of Englishtown Fire District No. 1
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C. Deferred Charges to Future Taxation

For the years ended December 31, 2014 and 2013 deferred charges to future taxation in the amount of \$348,386 and \$418,386, respectively, have been eliminated in arriving at the government-wide presentation.

D. Fund Balances, Unrestricted Net Position, and Net Position Restricted for Capital Acquisitions

For the years ended December 31, 2014 and 2013 fund balances in the amounts of \$220,701 and \$215,090, respectively, have been eliminated. Unrestricted net position in the amounts of \$188,792 and \$184,466, respectively, and net position restricted for capital acquisitions in the amounts of \$101,202 and \$101,605, respectively, has been included in the government-wide presentation.

E. Improvement Authorizations

Improvement authorizations, which are liabilities that represent the District's earmarking of fund balance for a specified future project, do not represent liabilities as defined by U.S. generally accepted accounting principles. Therefore, for the years ended December 31, 2014 and 2013, improvement authorizations in the amounts of \$101,202 and \$101,605, respectively, have been eliminated in arriving at the government-wide presentation.

F. Reserve for Fire Official Trust

In the governmental-wide basis of accounting, capital assets purchased with reserve fire official trust fund are accounted for fixed assets. Therefore, for the years ended December 31, 2014 and 2013, capital assets purchased against the reserve fire official trust fund in an amount of \$35,479 in each year have been returned to reserve in arriving at the government-wide presentation.

3. Adjustments to Arrive at the Changes in Net Position

A. Operating Appropriations

For the year ended December 31, 2014, depreciation expense in the amount of \$95,678 has been included in the government-wide presentation. Additionally, principal payments on serial bonds and notes have been decreased by \$70,000. The net effect on operating appropriations is an increase of \$25,678.

For the year ended December 31, 2013, depreciation expense in the amount of \$87,862 has been included in the government-wide presentation. Additionally, principal payments on serial bonds and notes have been decreased by \$90,000. In addition, maintenance and repairs have been increased by \$1,791 for non-capital assets purchased through improvement authorizations. The net effect on operating appropriations is a decrease of \$347.

B. Reserve for Future Capital Outlays and Related Transfers

For the years ended December 31, 2014 and 2013 reserve for future capital outlays and related transfers were reduced by \$5,000 each year on the government-wide presentation to eliminate the general fund expenditure and capital fund revenue related to the creation of future improvement authorizations.

C. Cancellation of Unexpended Balances of Improvement Authorizations

Cancellation of unexpended portions of capital projects are considered income in the year cancelled for budgetary purposes. For GAAP purposes, \$403 is eliminated on the government-wide presentation for no revenue was recognized for the year ended December 31, 2014. No improvement authorizations were cancelled during the year ended December 31, 2013.

4. Deposits and Investments

New Jersey statutes permit the deposit of public funds in institutions located in New Jersey which are insured by the Federal Deposit Insurance Corporation ("FDIC"), or by any other agency of the United

Borough of Englishtown Fire District No. 1
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States that insures deposits on the State of New Jersey Cash Management Fund. New Jersey statutes require public depositories to maintain collateral for deposit of public funds that exceed insurance limits as follows:

The market value of the collateral must equal 5 percent of the average daily balance of public funds; or if the public funds deposited exceed 75 percent of the capital funds of the depository, the depository must provide collateral having a market value equal to 100 percent of the amount exceeding 75 percent.

All collateral must be deposited with the Federal Reserve Bank, the Federal Home Loan Bank Board or a banking institution that is a member of the Federal Reserve System and has capital funds of not less than \$25,000,000.

The State of New Jersey Cash Management fund is authorized by statute and regulations of the State Investment Council to invest in fixed income and debt securities which mature within one year. Collateralization of fund investments is generally not required.

The cash on deposit is partially insured by federal deposit insurance in the amount of \$250,000 in each depository. Balances above the federal deposit insurance amount are insured by the Government Unit Deposit Protection Act (GUDPA), N.J.S.A. 17:9-41, et seq., which insures all New Jersey governmental units' deposits in excess of the federal deposit insurance maximums. Cash determined by the Board of Commissioners consists of all bank accounts including short term certificates of deposits.

As of December 31, 2014 and 2013 the District's cash accounts consisted of:

| | <u>2014</u> | <u>2013</u> |
|----------------------|-------------------|-------------------|
| Brunswick – Checking | \$ 147,931 | \$ 141,233 |
| Brunswick – Savings | 297,140 | 302,839 |
| Brunswick – Trust | <u>64,839</u> | <u>57,137</u> |
| Total Cash | <u>\$ 509,910</u> | <u>\$ 501,209</u> |

The carrying amount of the Board's cash at December 31, 2014 was \$509,910 and the bank balance was \$510,330. Of the balance, \$250,000 was covered by federal depository insurance and \$260,330 was covered by the Government Unit Deposit Protection Act (GUDPA), N.J.S.A. 17:9-41, et seq., for all New Jersey governmental units' deposits in excess of the federal deposit maximums.

The cash deposits held at financial institutions can be categorized according to three levels of risk as described below:

| | | |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| Category 1 | Deposits which are covered by FDIC, or collateralized by securities held by the District or its agent, in the District's name | \$ 250,000 |
| Category 2 | Deposits which are collateralized with securities held by the pledging financial institution's trust department, or Agent in the District's name | 260,330 |
| Category 3 | Deposits which are not collateralized or insured | - |

Investments

New Jersey statutes establish the following securities as eligible for the investment of District funds:

Borough of Englishtown Fire District No. 1
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December 31, 2014 and 2013

- (a) Bonds or other obligations of the United States or obligations guaranteed by the United States.
- (b) Bonds of any Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal National Mortgage Associates or of any United States Bank for Cooperatives which have a maturity date not greater than twelve months from the date of purchase.
- (c) Bonds or other obligations of the District or bonds or other obligations of school districts of which the district is a part or within which the school district is located.
- (d) Bonds or other obligations, having a maturity date of not more than twelve months from the date of purchase, which are approved by the New Jersey Department of Treasury, Division of Investments.
- (e) Qualified mutual funds with portfolios limited to (i) bonds or other obligations of, or guaranteed by, the United States of America; and (ii) repurchase agreements fully collateralized by such obligations. These investments must be transacted only through national or state banks located within New Jersey.

During the year, the District had none of its idle funds invested in repurchase agreements collateralized by eligible securities. At the close of 2014, no such investments were held by the District.

5. Assessment and Collection of Money Authorized By Voters

Upon proper certification pursuant to Section 9 of P.L. 1979 c. 453 (C 40[A]:14-79), the assessor of the municipality, in which the fire district is situate, shall assess the amount to be raised by taxation to support the district budget against the taxable property therein, in the same manner as municipal taxes are assessed and the same amount shall be assessed, levied and collected at the same time and in the same manner as other municipal taxes.

The collector or treasurer of the municipality, in which said district is situate, shall pay over all moneys so assessed to the treasurer or custodian of funds of said fire district as follows; on or before April 1, an amount equaling 21.25% of all moneys so assessed; on or before July 1, an amount equaling 22.50% of all monies so assessed; on or before October 1, an amount equaling 25% of all monies so assessed; and on or before December 31, an amount equaling the difference between the total of all monies so assessed and the total amount of such monies previously paid over, to be held and expended for the purpose of providing and maintaining means for extinguishing fires in such district.

Notwithstanding anything herein to the contrary, the municipal governing body may authorize, in the cash management plan adopted by it pursuant to N.J.S. 40A:5-14, a schedule of payments of fire districts moneys by which an amount greater than required on any of the first three payment dates cited herein may be paid over. The municipal governing body and board of fire commissioners may, by concurrent resolution, adopt a schedule of payments of fire district moneys by which an amount less than required in any of the first three payment dates, cited herein may be paid over. Such resolution shall be included in the cash management plan adopted by the municipal governing body pursuant to N.J.S. 40A:5-14.

The commissioners may also pay back, or cause to be paid back to such municipality, any funds or any part thereof paid to the treasurer or custodian of funds of such fire district by the collector or treasurer of the municipality, representing taxes levied for fire district purposes but not actually collected in cash by said collector or treasurer.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Notes to Financial Statements
December 31, 2014 and 2013

6. Funding

The activities of the Borough of Englishtown Fire District No. 1 are primarily funded by the striking of a fire tax on the property owners of the Fire District, as provided for by state statute. For the years ended December 31, 2014 and 2013, the fire tax rate on Fire District No. 1 was \$.180 and \$.169, respectively, per \$100 of assessed valuation.

The tax revenue is supplemented by income earned on surplus funds invested in savings during the year. Additionally, revenues are generated by the fire bureau through participation in the Uniform Fire Safety Act.

The District also participates in the Supplemental Fire Services Program. For each of the years ended December 31, 2014 and 2013, the District received \$444.

7. Length of Service Award Program (LOSAP)

The Fire District offers its employees a Length of Service Award Program in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The Program permits the District to provide tax-deferred income benefits to active volunteer members of an emergency service organization. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the Program and all income attributed to those amounts are the exclusive property of the Fire District, subject to the claims of its general creditors. Participants' rights under the Program are equal to those of a general creditor of the Fire District in an amount equal to the fair market value of the deferred account for each participant. It is unlikely that the Fire District would use Program assets to satisfy claims of the general creditors in the future.

The District has Lincoln Financial Group, its agent, to administer its LOSAP program. Contributions by the district to this program have been made each year since its inception. The amount of contributions for 2014 and 2013 was \$39,648 and \$59,539, respectively. The contribution is made out of the District's reserve for LOSAP. Since this plan is administered by an outside insurance company, it was not made part of this audit. Details of this program can be obtained from Borough of Englishtown Fire District No. 1 upon request.

8. Capital Assets

The following schedule is a summarization of the capital assets by source for the year ended December 31, 2014:

| Description | January 1, 2014 | Additions | Deletions | December 31, 2014 |
|-----------------------------------|--------------------|-----------|-----------|----------------------|
| Capital assets being depreciated: | | | | |
| Buildings | \$ 400,000 | \$ - | \$ - | \$ 400,000 |
| Buildings improvements | 49,122 | - | - | 49,122 |
| Fire trucks | 1,150,483 | - | - | 1,150,483 |
| Other vehicles | 107,047 | - | - | 107,047 |
| Equipment | 192,012 | - | - | 192,012 |
| Total | 1,898,664 | - | - | 1,898,664 |

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Notes to Financial Statements
December 31, 2014 and 2013

| Description | January 1, 2014 | Additions | Deletions | December 31, 2014 |
|---------------------------------------------|--------------------|-------------|-----------|----------------------|
| <i>(continued)</i> | | | | |
| Less accumulated depreciation: | | | | |
| Buildings | 195,000 | 10,000 | - | 205,000 |
| Buildings improvements | 12,955 | 3,320 | - | 16,275 |
| Fire trucks | 591,780 | 47,524 | - | 639,304 |
| Other vehicles | 36,698 | 15,633 | - | 52,331 |
| Equipment | 130,644 | 19,201 | - | 149,845 |
| Total | 967,077 | 95,678 | - | 1,062,755 |
| Total capital assets being depreciated, net | \$ 931,587 | \$ (95,678) | \$ - | \$ 835,909 |

| Description | January 1, 2013 | Additions | Deletions | December 31, 2013 |
|---------------------------------------------|--------------------|------------|-----------|----------------------|
| Capital assets being depreciated: | | | | |
| Buildings | \$ 400,000 | \$ - | \$ - | \$ 400,000 |
| Buildings improvements | 49,122 | - | - | 49,122 |
| Fire trucks | 1,150,483 | - | - | 1,150,483 |
| Other vehicles | 58,028 | 78,166 | (29,147) | 107,047 |
| Equipment | 192,012 | - | - | 192,012 |
| Total | 1,849,645 | 78,166 | (29,147) | 1,898,664 |
| Less accumulated depreciation: | | | | |
| Buildings | 185,000 | 10,000 | - | 195,000 |
| Buildings improvements | 9,635 | 3,320 | - | 12,955 |
| Fire trucks | 544,256 | 47,524 | - | 591,780 |
| Other vehicles | 58,028 | 7,817 | (29,147) | 36,698 |
| Equipment | 111,443 | 19,201 | - | 130,644 |
| Total | 908,362 | 87,862 | (29,147) | 967,077 |
| Total capital assets being depreciated, net | \$ 941,283 | \$ (9,696) | \$ - | \$ 931,587 |

Depreciation expense for the years ended December 31, 2014 and 2013 was \$95,678 and \$87,862, respectively.

9. Long Term Debts

The District's long-term debts consisted of the following at December 31, 2014:

| Purpose | Date of Issue | Original Issue | Interest Rate | As of 12/31/14 |
|----------------------------------------|------------------|-------------------|------------------|-------------------|
| Fire district bond - pumper | 01/20/2010 | \$ 550,000 | 4.500% | \$ 330,000 |
| Less: current maturity | | | | 55,000 |
| Fire district bond payable - long-term | | | | \$ 275,000 |

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Notes to Financial Statements
December 31, 2014 and 2013

Future debt service requirements for fire district bond are as follows:

| Fiscal Year | Principal | Interest | Total |
|-------------|-------------------|------------------|-------------------|
| 2015 | \$ 55,000 | \$ 13,613 | \$ 68,613 |
| 2016 | 55,000 | 11,138 | 66,138 |
| 2017 | 55,000 | 8,663 | 63,663 |
| 2018 | 55,000 | 6,188 | 61,188 |
| 2019 | 55,000 | 3,712 | 58,712 |
| 2020 | 55,000 | 1,237 | 56,237 |
| Total | <u>\$ 330,000</u> | <u>\$ 44,551</u> | <u>\$ 374,551</u> |

Interest expense for 2014 and 2013 amounted to \$14,902 and \$17,862, respectively.

10. Bond Anticipation Note

On October 10, 2011, the District issued a \$60,000 bond anticipation note for the repairs and improvements to the fire house property and parking area. The District paid down the note \$15,000 each year and rolled over the balance. For the year ended December 31, 2014, the balance on the note was \$15,000. The bond anticipation note bears interest rate of 4.00% and matures on October 4, 2015. The interest expense for 2014 and 2013 amounted to \$1,050 and \$1,950, respectively.

11. Reserve for Fire Official Trust

In March 2012, an ordinance was adopted for the District to take over the duty of bureau fire inspection. The District received approximately \$98,000 from the Borough of Englishtown. The fund is to be utilized for expenditures in compliance with the New Jersey Uniform Fire Safety Act. For the year ended December 31, 2014 and 2013, the balance of reserve for fire official trust was \$64,839 and \$57,137, respectively.

12. Litigation

As of the date of this report there is no litigation pending which, if decided adversely to the District, would have a material impact on the District.

13. Risk Assessment

The District is exposed to various risks of loss related to limited torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

14. Subsequent Events

The District has evaluated subsequent events occurring after December 31, 2014 through the date of September 3, 2015, which is the date the financial statements were available to be issued. Based on this evaluation, the District has determined the following subsequent events require disclosure in the financial statements.

Firehouse Projects

In June 2015, the District awarded approximately \$17,000 to Hutchinson Mechanical for NJR Direct Install Program for lights and HVAC to firehouse. The District also awarded to Hutchinson Mechanical for electrical room work for approximated \$9,500.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - All Governmental Fund Types
Year Ended December 31, 2014

| | Governmental Fund Type | | Total Actual Amounts | | | Budgeted Amounts | | Budgetary Variance |
|--------------------------------------|------------------------|--------------|----------------------|--------------------|------------|------------------|------------|--------------------|
| | General Fund | Capital Fund | Budgetary Basis | Adjustments Note B | GAAP Basis | Original | Final | |
| Revenues: | | | | | | | | |
| District taxes | \$ 448,000 | \$ - | \$ 448,000 | \$ - | \$ 448,000 | \$ 448,000 | \$ 448,000 | \$ - |
| Supplemental fire services grant | 444 | - | 444 | - | 444 | 444 | 444 | - |
| Interest income | 226 | - | 226 | - | 226 | - | - | 226 |
| Uniform fire safety act revenues | 16,566 | - | 16,566 | - | 16,566 | 10,000 | 10,000 | 6,566 |
| Miscellaneous income | 3,561 | - | 3,561 | - | 3,561 | - | - | 3,561 |
| Fund balance utilized - unrestricted | - | - | - | - | - | 66,844 | 66,844 | (66,844) |
| Total revenues | 468,797 | - | 468,797 | - | 468,797 | 525,288 | 525,288 | (56,491) |
| Transfers: | | | | | | | | |
| Reserve for future capital outlays | - | 5,000 | 5,000 | (5,000) | - | - | - | 5,000 |
| Total transfers | - | 5,000 | 5,000 | (5,000) | - | - | - | 5,000 |
| Total revenues and transfers | 468,797 | 5,000 | 473,797 | (5,000) | 468,797 | 525,288 | 525,288 | (51,491) |
| Expenditures: | | | | | | | | |
| Operating appropriations: | | | | | | | | |
| Administration: | | | | | | | | |
| Elections | 1,194 | - | 1,194 | - | 1,194 | 1,500 | 1,500 | 306 |
| Office expenses | 1,856 | - | 1,856 | - | 1,856 | 4,000 | 4,000 | 2,144 |
| Professional services | 30,865 | - | 30,865 | - | 30,865 | 40,000 | 40,000 | 9,135 |
| Advertising | 614 | - | 614 | - | 614 | 1,700 | 1,700 | 1,086 |
| Total administration | 34,529 | - | 34,529 | - | 34,529 | 47,200 | 47,200 | 12,671 |
| Operations and maintenance: | | | | | | | | |
| Salary and wages: | | | | | | | | |
| Commissioners | 23,650 | - | 23,650 | - | 23,650 | 23,650 | 23,650 | - |
| Total salary and wages | 23,650 | - | 23,650 | - | 23,650 | 23,650 | 23,650 | - |
| Fringe benefits: | | | | | | | | |
| LOSAP | 48,000 | - | 48,000 | - | 48,000 | 48,000 | 48,000 | - |
| Fringe benefits | 1,878 | - | 1,878 | - | 1,878 | 2,300 | 2,300 | 422 |
| Total fringe benefits | 49,878 | - | 49,878 | - | 49,878 | 50,300 | 50,300 | 422 |

See Independent Auditors' Report.
The accompanying Notes to Supplementary Information are an integral part of this schedule.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Revenues, Expenditures and Changes in Fund Balances
Budget and Actual - All Governmental Fund Types
Year Ended December 31, 2014

| | Governmental Fund Type | | Total Actual Amounts | | | Budgeted Amounts | | Budgetary Variance |
|-------------------------------------------------------------------|------------------------|------------------|----------------------|--------------------|-------------------|------------------|----------------|--------------------|
| | General Fund | Capital Fund | Budgetary Basis | Adjustments Note B | GAAP Basis | Original | Final | |
| Other expenses: | | | | | | | | |
| Training | 10,400 | - | 10,400 | - | 10,400 | 25,000 | 25,000 | 14,600 |
| Uniform fire safety act expenses | 18,460 | - | 18,460 | - | 18,460 | 19,750 | 19,750 | 1,290 |
| Insurance | 63,538 | - | 63,538 | - | 63,538 | 75,000 | 75,000 | 11,462 |
| Dues and subscriptions | 1,905 | - | 1,905 | - | 1,905 | 2,500 | 2,500 | 595 |
| Maintenance and repairs | 53,399 | - | 53,399 | - | 53,399 | 55,000 | 55,000 | 1,601 |
| Rental charges | 25,500 | - | 25,500 | - | 25,500 | 25,500 | 25,500 | - |
| Non-bondable - fire fighting equipment | 50,613 | - | 50,613 | - | 50,613 | 55,500 | 55,500 | 4,887 |
| Fuel purchase | 11,165 | - | 11,165 | - | 11,165 | 15,600 | 15,600 | 4,435 |
| Utilities | 34,600 | - | 34,600 | - | 34,600 | 38,000 | 38,000 | 3,400 |
| Bond principal | 55,000 | - | 55,000 | (55,000) (1) | - | 55,000 | 55,000 | - |
| Bond interest | 14,902 | - | 14,902 | - | 14,902 | 16,088 | 16,088 | 1,186 |
| Bond note principal | 15,000 | - | 15,000 | (15,000) (1) | - | 15,000 | 15,000 | - |
| Bond note interest | 1,050 | - | 1,050 | - | 1,050 | 1,200 | 1,200 | 150 |
| Depreciation expense | - | - | - | 95,678 (1) | 95,678 | - | - | - |
| Total other expenses | <u>355,532</u> | <u>-</u> | <u>355,532</u> | <u>25,678</u> | <u>381,210</u> | <u>399,138</u> | <u>399,138</u> | <u>43,606</u> |
| Total operations and maintenance | <u>429,060</u> | <u>-</u> | <u>429,060</u> | <u>25,678</u> | <u>454,738</u> | <u>473,088</u> | <u>473,088</u> | <u>44,028</u> |
| Total operating appropriations | <u>463,589</u> | <u>-</u> | <u>463,589</u> | <u>25,678</u> | <u>489,267</u> | <u>520,288</u> | <u>520,288</u> | <u>56,699</u> |
| Capital appropriations: | | | | | | | | |
| Reserve for future capital outlays | <u>5,000</u> | <u>-</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>-</u> |
| Total capital appropriations | <u>5,000</u> | <u>-</u> | <u>5,000</u> | <u>(5,000)</u> | <u>-</u> | <u>5,000</u> | <u>5,000</u> | <u>-</u> |
| Total expenditures | <u>468,589</u> | <u>-</u> | <u>468,589</u> | <u>20,678</u> | <u>489,267</u> | <u>525,288</u> | <u>525,288</u> | <u>56,699</u> |
| Excess of revenues and transfers | | | | | | | | |
| over expenditures | 208 | 5,000 | 5,208 | (5,208) | - | \$ - | \$ - | \$ 5,208 |
| Changes in net position | - | - | - | (20,470) | (20,470) | | | |
| Fund balances/net position, beginning of the year | 154,786 | 60,304 | 215,090 | 579,327 (2) | 794,417 | | | |
| Cancellation of unexpended balances of improvement authorizations | - | 403 | 403 | (403) (1) | - | | | |
| Fund balances/net position, end of year | <u>\$ 154,994</u> | <u>\$ 65,707</u> | <u>\$ 220,701</u> | <u>\$ 553,246</u> | <u>\$ 773,947</u> | | | |

See Independent Auditors' Report.
The accompanying Notes to Supplementary Information are an integral part of this schedule.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Notes to Supplementary Information
Year Ended December 31, 2014

A. Budgetary Basis of Accounting

There are no substantial differences between the District's budgetary basis of accounting and the fund basis of accounting described below.

The modified accrual basis of accounting is used for measuring financial position and operating results of all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the fund liability is incurred, except for principal and interest on general long-term debt which are recorded when due.

Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its fire districts the entire balance of taxes in the amount voted upon or certified prior to the end of the year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable".

B. Budgetary to GAAP Reconciliation

An explanation of the differences between budgetary inflows and outflows and revenues and expenditures determined in accordance with generally accepted accounting principles follows:

| | <u>Change in Fund Balance</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| (1) Principal debt payments are reported as budgetary expenditures in the year payment is made. For GAAP purposes debt payments are not expenses, but are applied toward the reduction of debt. | \$ 70,000 |
| The unexpended portions of capital projects which are subsequently cancelled are considered income in the year cancelled for budgetary purposes. For GAAP purposes, no revenue is recognized for capital projects cancelled. | (403) |
| Depreciation expense is not recorded on the budgetary basis of accounting. For GAAP purposes, capitalized assets are depreciated on a straight line basis over their respective useful lives. | <u>(95,678)</u> |
| Net decrease in fund balance - budget to GAAP | (26,081) |
| (2) The amount reported as "fund balance" on the budgetary basis of accounting derives from the basis of accounting used in preparing the District's budget. (See Note A for a description of the District's budgetary accounting method.) This amount differs from the fund balance reported in the statement of revenues, expenditures and changes in fund balances because of the cumulative effect of transactions such as those described above. | <u>579,327</u> |
| | <u>\$ 553,246</u> |

See Independent Auditors' Report.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Notes to Supplementary Information
Year Ended December 31, 2014

C. Budget Cancellation

Regulations allow the District to cancel unexpended appropriations before year end by resolution. During the year ended December 31, 2014, the District canceled \$-0- of appropriations resulting in a reservation of fund balance as follows:

| | | |
|----------------------|----|----------------|
| Adopted Budget | \$ | 525,288 |
| Expenditures | | <u>468,589</u> |
| Favorable Variance | | 56,699 |
| Canceled | | <u>-</u> |
| Fund Balance Reserve | \$ | <u>56,699</u> |

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Improvement Authorizations - Capital Fund
Year Ended December 31, 2014

| Purpose | Authorized Appropriation | | Balance | 2014 | 2014 | 2014 | Balance |
|----------------------------------------------------------|--------------------------|---------------------|----------------------|---------------|-------------|-----------------|----------------------|
| | Date | Amount | December 31, 2013 | Authorization | Transfers | Cancelled | December 31, 2014 |
| Purchase of heavy rescue fire engine and utility vehicle | 2001 | \$ 150,000 | \$ 364 | \$ - | \$ - | \$ (364) | \$ - |
| Self contained breathing apparatus | 2006 | 175,000 | 5,262 | - | (5,262) | - | - |
| Self contained breathing apparatus compressor system | 2006 | 45,000 | 45,000 | - | 5,262 | - | 50,262 |
| Paving of the parking lot, repairs to overhead doors | 2008 | 75,000 | 43,149 | - | - | - | 43,149 |
| Class A pumper | 2008 | 550,000 | 7,791 | - | - | - | 7,791 |
| Fire hose/chiefs truck | 2012 | 65,000 | 39 | - | - | (39) | - |
| Total | | <u>\$ 1,060,000</u> | <u>\$ 101,605</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ (403)</u> | <u>\$ 101,202</u> |
| | Funded | | \$ 68,219 | | | | \$ 82,816 |
| | Unfunded | | 33,386 | | | | 18,386 |
| | | | <u>\$ 101,605</u> | | | | <u>\$ 101,202</u> |

See Independent Auditors' Report.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Improvement Authorizations - Capital Fund
Year Ended December 31, 2013

| Purpose | Authorized Appropriation | | Balance | 2013 | 2013 | Balance |
|----------------------------------------------------------|--------------------------|---------------------|----------------------|---------------|------------------|----------------------|
| | Date | Amount | December 31, 2012 | Authorization | Paid | December 31, 2013 |
| Purchase of heavy rescue fire engine and utility vehicle | 2001 | \$ 150,000 | \$ 364 | \$ - | \$ - | \$ 364 |
| Self contained breathing apparatus | 2006 | 175,000 | 5,262 | - | - | 5,262 |
| Self contained breathing apparatus compressor system | 2006 | 45,000 | 45,000 | - | - | 45,000 |
| Paving of the parking lot, repairs to overhead doors | 2008 | 75,000 | 43,149 | - | - | 43,149 |
| Class A pumper | 2008 | 550,000 | 9,583 | - | 1,792 | 7,791 |
| Fire hose/chief's truck | 2012 | 65,000 | 42,725 | - | 42,686 | 39 |
| Total | | <u>\$ 1,060,000</u> | <u>\$ 146,083</u> | <u>\$ -</u> | <u>\$ 44,478</u> | <u>\$ 101,605</u> |
| | Funded | | \$ 97,697 | | | \$ 68,219 |
| | Unfunded | | 48,386 | | | 33,386 |
| | | | <u>\$ 146,083</u> | | | <u>\$ 101,605</u> |

See Independent Auditors' Report.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Deferred Charges to Future Taxation
Year Ended December 31, 2014

| Purpose | Balance December 31, 2013 | 2014 Additions | 2014 Budget Appropriation | Balance December 31, 2014 |
|-----------------------------|---------------------------------|-------------------|---------------------------------|---------------------------------|
| Funded: | | | | |
| Fire district bond - pumper | \$ 385,000 | \$ - | \$ 55,000 | \$ 330,000 |
| Total funded | 385,000 | - | 55,000 | 330,000 |
| Unfunded: | | | | |
| SCBA - BAN | 3,386 | - | - | 3,386 |
| Building improvements | 30,000 | - | 15,000 | 15,000 |
| Total unfunded | 33,386 | - | 15,000 | 18,386 |
| Total | <u>\$ 418,386</u> | <u>\$ -</u> | <u>\$ 70,000</u> | <u>\$ 348,386</u> |

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Deferred Charges to Future Taxation
Year Ended December 31, 2013

| Purpose | Balance December 31, 2012 | 2013 Additions | 2013 Budget Appropriation | Balance December 31, 2013 |
|----------------------------|---------------------------------|-------------------|---------------------------------|---------------------------------|
| Funded: | | | | |
| Fire disrict bond - SCBA | \$ 20,000 | \$ - | \$ 20,000 | \$ - |
| Fire disrict bond - pumper | 440,000 | - | 55,000 | 385,000 |
| Total funded | 460,000 | - | 75,000 | 385,000 |
| Unfunded: | | | | |
| SCBA - BAN | 3,386 | - | - | 3,386 |
| Building improvements | 45,000 | - | 15,000 | 30,000 |
| Total unfunded | 48,386 | - | 15,000 | 33,386 |
| Total | \$ 508,386 | \$ - | \$ 90,000 | \$ 418,386 |

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Statistical Information
Years Ended December 31, 2014 and 2013

Property Tax Levies

The following is a tabulation of district assessed valuations, tax levies and property tax rates per \$100 of assessed valuation for the current and preceding nine (9) years:

| <u>Fiscal Year</u> | <u>Assessed Valuations</u> | <u>Total Tax Levy</u> | <u>Property Tax Rates</u> |
|--------------------|----------------------------|-----------------------|---------------------------|
| 2014 | \$ 249,645,900 | \$ 448,000 | \$ 0.180 |
| 2013 | 254,020,900 | 429,219 | 0.169 |
| 2012 | 249,869,200 | 408,596 | 0.164 |
| 2011 | 252,343,900 | 397,771 | 0.158 |
| 2010 | 259,713,563 | 389,067 | 0.150 |
| 2009 | 261,214,259 | 373,091 | 0.143 |
| 2008 | 259,882,117 | 358,300 | 0.138 |
| 2007 | 101,845,431 | 383,000 | 0.377 |
| 2006 | 97,273,374 | 345,000 | 0.355 |
| 2005 | 95,237,609 | 337,000 | 0.354 |

General Fund – Fund Balance before Current Year Appropriation Reserves

| <u>Fiscal Year Ended</u> | <u>End of Fiscal Year</u> | <u>Utilization in Subsequent Budget</u> |
|--------------------------|---------------------------|-----------------------------------------|
| December 31, 2014 | \$ 98,295 | \$ 66,070 |
| December 31, 2013 | 139,529 | 66,844 |
| December 31, 2012 | 128,887 | 53,000 |
| December 31, 2011 | 85,681 | 53,878 |
| December 31, 2010 | 45,632 | 53,878 |
| December 31, 2009 | 36,175 | 34,638 |
| December 31, 2008 | 48,930 | 48,654 |
| December 31, 2007 | 88,581 | 55,904 |
| December 31, 2006 | 103,336 | 43,163 |

Capital Fund – Fund Balance

| <u>Fiscal Year Ended</u> | <u>End of Fiscal Year</u> | <u>Utilization in Subsequent Budget</u> |
|--------------------------|---------------------------|-----------------------------------------|
| December 31, 2014 | \$ 65,707 | \$ - |
| December 31, 2013 | 60,304 | - |
| December 31, 2012 | 55,304 | - |
| December 31, 2011 | 120,304 | 65,000 |
| December 31, 2010 | 105,304 | 10,000 |
| December 31, 2009 | 80,304 | - |
| December 31, 2008 | 40,304 | - |
| December 31, 2007 | 40,304 | - |
| December 31, 2006 | 40,304 | - |

See Independent Auditors' Report.

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Roster of Officials
Years Ended December 31, 2014 and 2013

| <u>Board of Commissioners</u> | <u>Position</u> | <u>Amount of Surety Bond</u> |
|-------------------------------|---------------------|------------------------------|
| Peter Cooke | Chairman | \$ 1,000,000 * |
| Gerald Maresca | Vice Chairman | 1,000,000 * |
| Matthew Galasso | Secretary | 1,000,000 * |
| Thomas Frueh | Treasurer | 1,000,000 * |
| Ryan Reale | Assistant Secretary | 1,000,000 * |

Other Officials

Joseph D. Youssouf Board Attorney

* Blanket Bond Coverage

Surety Company

First Responder Insurance Fund

**Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Comments and Recommendations
Years Ended December 31, 2014 and 2013**

Scope of Examination and Conditions of Records

Our examination covered the funds of the Board of Fire Commissioners, Borough of Englishtown Fire District No. 1 handled by the Treasurer.

The financial records were adequately maintained in good condition.

Minutes of Board meetings were properly maintained by the Recording Secretary.

Cash in Banks

The balances in banks at December 31, 2014 were reconciled with statements issued by the depositories.

Examination of Claims

Claims paid during the period under review were examined on a test basis to determine that they are submitted on Board vouchers, itemized, signed by the officials as to approval for payment, allocated to the proper accounts and charged to the proper fiscal period, and in agreement with bill list set forth in the approved minutes of the Board.

The District's five (5) Commissioners receive a fee for meeting attendance during the year.

Contracts and Agreements Required to be Advertised

For N.J.S. 40A:11-4

N.J.S. 40A:11-4 states, "Every contract or agreement, for the performance of any work or the furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only after public act or specifically by any other law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding the bid threshold of \$17,500 except by contract or agreement". Furthermore, contracting units now have a quotation threshold of \$2,625.

The members of the Borough of Englishtown Fire District No. 1 have the responsibility of determining whether any contract or agreement might result in violation of the statute and, when necessary, the Board Attorney's opinion should be sought before a commitment is made.

The results of our examination indicated that no individual payment, contract or agreement was made "for the performance of any work or the furnishing or hiring of any materials or supplies", in excess of the statutory thresholds where there had been advertising for bids in accordance with provisions of N.J.S.A. 40A:11-21.

Miscellaneous

An exit conference was held in accordance with the generally accepted governmental auditing standards in the United States of America.

Acknowledgment

During the course of the audit, we received the cooperation of the officials of the Fire District and we appreciate the courtesies extended to us.

Recommendations

None

See Independent Auditors' Report.

**Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Comments and Recommendations
Years Ended December 31, 2014 and 2013**

Prior Year Comments

None

The problems and weaknesses noted in our review were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Respectfully submitted,



Ronald C. Petrics
Registered Municipal Accountant #474

For the Firm
WithumSmith+Brown, PC

**Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Findings and Recommendations
Years Ended December 31, 2014 and 2013**

Schedule of Financial Statement Findings

This section identifies the material weaknesses and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Bureau of Authority Regulations, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Material Weaknesses

None

Borough of Englishtown Fire District No. 1
Monmouth County, New Jersey
Schedule of Prior Year Findings and Recommendations
Years Ended December 31, 2014 and 2013

Schedule of Prior Year Financial Statement Findings

This section identifies the status of prior year findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

Material Weaknesses

None